

UNIFIED SCHOOL DISTRICT NO. 343
BOARD OF EDUCATION MINUTES
July 9, 2018

Minutes of the regular meeting held on July 9, 2018 at 6:30 p.m. in the Administration Office.

Members Present: Travis Daniels, DeAnn Hupe Seib, Jenny Morgison; Ryan Blosser, Ramon Gonzalez, Nick Fergus

Members Absent: Matt Erickson

Also Present: JB Elliott, Superintendent; Josh Woodward, Director of Curriculum & Instruction; Justin Dunnaway; Rita Lesser; Sandy Gantz; Wayne Ledbetter; Scott Coyle; and Marty Blosser, Clerk

1.0 Call to Order – President Travis Daniels called the regular meeting to order at 6:30 p.m.

2.0 Election of Board Officers and Appointments –

2.1 Election of President – Jenny Morgison moved to keep the position filled as is. Ramon Gonzalez seconded the motion. Motion carried 6-0 to retain.

2.2 Election of Vice-President – DeAnn Hupe Seib moved to keep the position filled as is. Ramon Gonzalez seconded the motion. Motion carried 6-0 to retain.

2.3 Appointment of Keystone Learning Services Representative and Alternate – Ramon Gonzalez volunteered to serve as representative and Travis Daniels volunteered to serve as alternate. President Daniels appointed each volunteer as listed.

2.4 Appointment Board Negotiations Members – Matt Erickson, Nick Fergus and Travis Daniels volunteered for these positions and were appointed.

2.5 Appointment Board Endowment Association Member – Ryan Blosser volunteered to serve at this position and was appointed.

3.0 Ordering and Approval of the Agenda – Jenny Morgison moved to accept the agenda with the additions as noted. Nick Fergus seconded the motion. The motion carried 6-0.

4.0 Consent Agenda – DeAnn Hupe Seib moved to approve the Consent Agenda with:

Personnel Considerations:

The resignation of: Joshua Finch as PLMS/PLHS Band Instructor including supplemental; the resignation of Amanda Doleman as the PLMS assistant volleyball coach; the resignation of Missy Mumford as PES Secretary; the employment of John Nottingham as PLMS/PLHS Band instructor including supplemental positions

Disposal of Property:

35 laptops, 70 desktop computers, 6 printers, 30 monitors, and 2 servers all to be recycled.

Approval of destruction of old records for SY 2012-2013

Appointments and Designations:

- The time and place for regular Board of Education meetings will be the second Monday of the month at 6:30 p.m. at the District Office, except if the regular meeting date occurs on a legal holiday or on a holiday specified by the board, such regular meeting shall be held on the day following commencing at the same hour, as required by KSA 72-8205. The dates for the 2017-18 Board of Education meetings are as follows:
July 9; August 6 (Goal Setting Meeting); August 13; September 10; October 8; November 12; December 10; January 14; February 11; March 4 (1st Monday due to Spring Break); April 8; May 13; June 10.
- Deb Brehm as the District Treasurer
- Marty Blosser as Clerk of the Board
- The First State Bank & Trust as the official depository
- The Lawrence Journal World as the official district newspaper for the publication of school notices
- Marty Blosser, Clerk of the Board, as the designated KPERS agent
- Josh Woodward as the Deputy Clerk of the Board
- JB Elliott, Superintendent, as the Local Education Agency Representative to receive State and Federal funds
- JB Elliott as the Food Service Representative
- Building Principals as truancy officers for 2018-19
- Josh Woodward, Director of Curriculum & Instruction, as Title I representative
- Josh Woodward, Director of Curriculum & Instruction, as compliance coordinator for federal anti-discrimination laws, including Title VI, Title VII, Title IX, and Section 504 ADA
- Deb Brehm as the determining official for free and reduced lunches
- JB Elliott, Superintendent, as the hearing officer for free and reduced meal application appeals
- JB Elliott, Superintendent, as the Impact Aid P.L. 874 representative
- Josh Woodward, Director of Curriculum, as coordinator for homeless children
- Phil Hart, Director of Maintenance, as the LEA Asbestos Coordinator
- Marty Blosser, Clerk of the Board, as the Freedom of Information Officer
- Marty Blosser, Clerk of the Board, to receive all monies and correspondence regarding the district from the treasurers and county clerks of Jefferson County and Douglas County

Further recommendations:

- Authorizing the President of the Board to sign the application for participation in the State and Federal Food Service Programs
- The Clerk, Treasurer, and President sign all checks
- The Board adopt the 1116-hour calendar for the 2018-19 school year
- The Board authorize the Board President to sign all contracts
- The Board adopt the early payment request policy that is provided for by law so certain bills, such as utility bills, can be paid prior to Board approval to avoid penalties for late payments
- The mileage rate for reimbursement be the state's maximum rate
- The Board establish petty cash limits of \$1500 for Perry-Lecompton High School, \$1500 for Perry-Lecompton Middle School, \$300 for Lecompton Elementary School, and \$300 for Perry Elementary School

Jenny Morgison seconded the motion. Motion carried 6-0.

5.0 Recognitions - None

6.0 Board Business

6.1 Resolution to Establish Home Rule – Jenny Morgison move to adopt the following resolution as presented:

RESOLUTION

WHEREAS, the Board of Education of Unified School District No. 343, Jefferson County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and

WHEREAS, the board intends to adopt policies that the board deems appropriate to perform its constitutional duty to maintain, develop and operate local public schools; and

WHEREAS, the board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and

WHEREAS, the board acknowledges that the powers granted by law and this resolution shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, the board acknowledges that the powers granted by law do not create any responsibility on the part of the district to assume the duties or responsibilities that are required of another unit of government;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 343, Jefferson County, Kansas, that the board shall exercise the power granted by law and by this resolution.

ADOPTED by the Board of Education of Unified School District 343, Jefferson County, Kansas, the 10th day of July 2018.

DeAnn Hupe Seib seconded the motion. Motion carried 6-0.

6.2 Waiver of GAAP – Ramon Gonzalez moved to adopt the following resolution as presented:

RESOLUTION

WHEREAS Unified School District No. 343, Jefferson County, Kansas has determined that the financial statements and financial reports for the year ending June 30, 2019 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the USD 343 Board of Education or the members of the general public of Unified School District No. 343 and

WHEREAS there are no revenue bond ordinances or resolutions, or other ordinances or resolutions of the district, which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) FOR THE YEAR ENDING June 30, 2019.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 343, Jefferson County Kansas, in the regular meeting duly assembled this 11th day of July 2018, that the Board of Education waives the requirements of K.S.A. 75-1120a(a) as they apply to Unified School District No. 343 for the year ending June 30, 2019.

BE IT FURTHER RESOLVED THAT THE Board of Education shall cause the financial statements and financial reports of Unified School District No. 343 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.

Nick Fergus seconded the motion. Motion carried 6-0.

6.3 Resolution for Rescinding Policy Statements – Jenny Morgison moved to adopt the following resolution:

RESOLUTION

Be it resolved that all policy statements found in the minutes of this board of education prior to July 1, 2018, be rescinded, and that the board of education adopt the policy manual (or written policies) as presented and recommended by the superintendent of schools, to govern this school district during the 2018-2019 school year, subject to periodic review, amendment, and revision by the board of education.

Ryan Blosser seconded the motion. Motion carried 6-0.

6.4 Policy Updates – First read item – no action taken.

6.5 Perry Fall Festival Sponsorship – Jenny Morgison approved the donation of \$100.donation/sponsorship to support the 10th Annual Perry Fall Festival, held in September.

DeAnn Hupe Seib seconded the motion. Motion carried 6-0.

7.0 Executive Session – DeAnn Hupe Seib moved that the board recess to executive session for the purpose of discuss proposed negotiated items pursuant to the exception for the employer – employee negotiations under the Kansas Open Meetings Act. Included in the executive session will be Superintendent JB Elliott; Director of Curriculum & Instruction, Josh Woodward. This executive session should begin at 6:58 p.m. in this room with the board reconvening at this place at 7:13 p.m. Nick Fergus seconded the motion. Motion carried 6-0.

DeAnn Hupe Seib moved to extend executive session 10 minutes, to begin at 7:13 p.m. and reconvene at 7:23 p.m. Nick Fergus seconded the motion. Motion carried 6-0.

DeAnn Hupe Seib moved to extend executive session 5 minutes, to begin at 7:23 p.m. and reconvene at 7:28 p.m. Nick Fergus seconded the motion. Motion carried 6-0.

DeAnn Hupe Seib moved to extend executive session 5 minutes, to begin at 7:28 p.m. and reconvene at 7:33 p.m. Nick Fergus seconded the motion. Motion carried 6-0.

Let the record show that the board returned to open session at 7:33 p.m.

8.0 Reports and Communications

8.1 Superintendent's Report

- Superintendent Elliott shared with the board that on Wednesday, July 10th, he will be attending the Keystone Superintendents meeting to discuss 2018-2019 funding.
- The board was updated on the completion of the new volleyball standards and the new gym floor in the high school.
- The board was reminded of the August 6th Goal Setting Meeting at 6:30 p.m.
- **Communications**

8.2 Director of Curriculum & Instruction Report - Director Josh Woodward shared that Perry-Lecompton Middle School has been randomly selected to participate in the National Assessment and Educational Progress (NEAP) testing, in February 2019. He also shared a chart of the Kansas school districts that currently have unfilled positions for the 2018-19 school year.

8.3 Keystone Learning Services Update – Minutes of the June 20, 2018 meeting were enclosed with board materials.

9.0 Adjournment – Ryan Blosser moved to adjourn the meeting. Ramon Gonzalez seconded the motion. Motion carried 6-0. Time: 7:58 pm.

Travis Daniels, President

Marty Blosser, Clerk