

**UNIFIED SCHOOL DISTRICT NO. 343**  
**BOARD OF EDUCATION MINUTES**  
**October 9, 2017**

Minutes of the regular meeting held on October 9, 2017 at 6:30 p.m. in the Administration Office.

**Members Present:** Travis Daniels, Tiffany Ball, Gene Barrett, Jenny Morgison, DeAnn Hupe Seib

**Members Absent:** Matt Erickson, Traci Eddy

**Also Present:** JB Elliott, Superintendent; Josh Woodward, Director of Curriculum & Instruction; William Gantz, Rita Lesser, Justin Dunnaway, Wayne Ledbetter, Craig Underhill, Haley Winfrey, Lyndee Kelley, Hannah Korth, Joshua Leclair, Collin Champagne, Grace O'Trimble, Scott Coyle, Tabitha Faith, Shelby Hetherington, Jasmine Colbert, Allysa Keane, Landon Johnson, Conor Hendrickson, Marty Blosser, Clerk

**1.0 Call to Order** – President Travis Daniels called the regular meeting to order at 6:30 p.m.

**2.0 Ordering and Approval of the Agenda** – Jenny Morgison moved to accept the agenda as presented. Gene Barrett seconded the motion. The motion carried 5-0.

**3.0 Consent Agenda** – DeAnn Hupe Seib moved to approve the Consent Agenda with:

**Personnel Considerations:** The employment of Glenn Malonee as an LES part-time custodian Zoey Miller as a van driver; Nicole Brandenburg as part-time district office custodian; the resignation of Kristen Scruggs as PES secretary effective October 19<sup>th</sup>

**Attendance Requests:**

From Valencia Cook of Topeka, for Cienna Duchesneau to attend PES as a Kindergartner, for Bradon Smelser to attend PLMS as a 5<sup>th</sup> grader, and for Victoria Smelser to attend PLHS as a 9<sup>th</sup> grader.

From Rhett and Lisa Scrimsher of Oskaloosa, for Sophie Scrimsher to attend PLMS as a 5<sup>th</sup> grader.

**Gifts to the District:** DCCCA, donated \$525.00 to Mrs. Lesser's SAFE Program. Lawrence Art Guild Council donated \$1000.00 to the PLHS/PLHS Art department.

**Disposal of District Property:** 30 library books from PLMS.

Tiffany Ball seconded the motion. Motion carried 5-0.

**4.0 Recognitions - None**

## **5.0 Board Business**

**5.1 Perry Pride Sign Request** – DeAnn Hupe Seib moved to approve the location of the Welcome to Perry sign located on district property at the corner of Lecompton Road and Front Street. This sign is to remain with the property regardless of ownership.

Tiffany Ball seconded the motion. Motion carried 5-0.

**5.2 District Technology Report** – William Gantz, Network Engineer and Technology Specialist, discussed the districts current technology system and planning for the 2017-18 school year.

**5.3 Food Service Report** – Craig Underhill, OPAA Director of Nutrition Services, was present to give the board an update on the food service in USD #343.

**5.4 Facility Update** – The board was updated on the progress of several facility projects currently in progress. The list also included several projects for the future with an estimate of project start dates, through the summer of 2018.

**5.5 Thanksgiving Dinner** – Jenny Morgison moved to approve free Thanksgiving dinners for district senior citizens and USD 343 staff members on November 17, 2017. DeAnn Hupe Seib seconded the motion. Motion carried 5-0.

**5.6 Recreation Commission** – Superintendent Elliott shared information regarding the possibility of a recreation commission and the future steps of the Board of Education is interested in pursuing this further.

**5.7 Superintendent Evaluation** – As a second year Superintendent, Mr. Elliott, is to be evaluated twice in the first year. KASB recommends the first evaluation be a self-evaluation with an update of goals, priorities, and focus areas.

**6.0 Executive Session** – Jenny Morgison moved that the board recess to executive session for the purpose of discussing an employee's performance pursuant to the non-elected personnel exception under Kansas Open Meeting Act. Included in the executive session will be Superintendent J.B. Elliott. This executive session should begin at 7:46 p.m. in this room with the board reconvening at this place at 8:01 p.m.

Gene Barrett seconded the motion. Motion carried 5-0.

Jenny Morgison moved to extend executive session 5 minutes, to begin at 8:01 p.m. and reconvene at 8:06 p.m. Gene Barrett seconded the motion. Motion carried 5-0.

Let the record show that the board returned to regular session at 8:06 p.m.

## **7.0 Reports and Communications**

### **7.1 Superintendent's Report**

- Superintendent Elliott updated the Board on the recent Supreme Court decision regarding school funding.
- Jefferson County Health Department will be offering flu vaccinations to the community on October 18<sup>th</sup> from 3:30 – 7:00 p.m. at Perry-Lecompton Middle School.

- Board members will have their next school visitation on Thursday, October 26<sup>th</sup>, at Perry-Lecompton High School.
- **Communications**
- Site Council minutes for PLES were enclosed in the board packet

**7.2 Director of Curriculum & Instruction Report –**

- Director Woodward talked about October being Bully Awareness month.
- Information was shared that several district employees completed a CRI district training course on September 21<sup>st</sup>.

**7.3 Keystone Learning Services Update –** Minutes of the September 20, 2017 meeting were enclosed with board materials.

**7.4 USD 343 Endowment Association Update –** Minutes of the September 12, 2017 meeting were enclosed with board materials. Superintendent Elliott talked about recruiting new members to serve on the Endowment Committee.

**8.0 Adjournment –** Jenny Morgison moved to adjourn the meeting. Gene Barrett seconded the motion. Motion carried 5-0. Time: 8:38 pm.

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Travis Daniels, President

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Marty Blosser, Clerk