

**UNIFIED SCHOOL DISTRICT NO. 343**  
**BOARD OF EDUCATION MINUTES**  
**July 10, 2017**

Minutes of the regular meeting held on July 10, 2017 at 6:30 p.m. in the Administration Office.

**Members Present:** Travis Daniels, Tiffany Ball, Gene Barrett, Traci Eddy, DeAnn Hupe Seib, Jenny Morgison; Matt Erickson

**Members Absent:**

**Also Present:** JB Elliott, Superintendent; Josh Woodward, Director of Curriculum & Instruction; Justin Dunnaway; Rita Lesser; Tyler Wade; Clay McHardie; Stephanie Confer; Pat Winchester; and Marty Blosser, Clerk

**1.0 Call to Order** – President Travis Daniels called the regular meeting to order at 6:32 p.m.

**2.0 Election of Board Officers and Appointments** –

**2.1** Election of President – Jenny Morgison moved to keep the position filled as is. Tiffany Ball seconded the motion. Motion carried 6-0 to retain.

**2.2** Election of Vice-President – Tiffany Ball moved to keep the position filled as is. DeAnn Hupe Seib seconded the motion. Motion carried 7-0 to retain.

**2.3** Appointment of Keystone Learning Services Representative and Alternate – Gene Barrett volunteered to serve as representative through December and Travis Daniels volunteered to serve as alternate. These positions will be addressed again in January, when the newly elected board members are in attendance

**2.4** Appointment Board Negotiations Members – Matt Erickson, Traci Eddy and Travis Daniels volunteered for these positions and were appointed. These positions will be addressed again in January, when the newly elected board members are in attendance.

**2.5** Appointment Board Endowment Association Member – Traci Eddy volunteered to serve at this position through December. This position will be addressed again in January, when the newly elected board members are in attendance.

**3.0 Ordering and Approval of the Agenda** – Matt Erickson moved to accept the agenda with the additions as noted. Jenny Morgison seconded the motion. The motion carried 7-0.

**4.0 Consent Agenda** – **Matt Erickson** moved to approve the Consent Agenda with:

**Personnel Considerations:**

The employment of: Julie Alley as .6 Elementary Music teacher at PLES; Kim Stegall as a bus route driver. The resignation of: Rebecca Killen as PLES Elementary Music teacher effective June 20<sup>th</sup>; Autumn Hale as PES secretary effective July 3<sup>rd</sup>.

**Approval of destruction of old records for SY 2011-2012**

### **Appointments and Designations:**

- The time and place for regular Board of Education meetings will be the second Monday of the month at 6:30 p.m. at the District Office, except if the regular meeting date occurs on a legal holiday or on a holiday specified by the board, such regular meeting shall be held on the day following commencing at the same hour, as required by KSA 72-8205. The dates for the 2017-18 Board of Education meetings are as follows:  
**July 10; August 14; September 11; October 9; November 13; December 11; January 8; February 12; March 12; April 9; May 14; June 11; July 9.**
- Deb Brehm as the District Treasurer
- Marty Blosser as Clerk of the Board
- The First State Bank & Trust as the official depository
- The Lawrence Journal World as the official district newspaper for the publication of school notices
- Marty Blosser, Clerk of the Board, as the designated KPERS agent
- Josh Woodward as the Deputy Clerk of the Board
- JB Elliott, Superintendent, as the Local Education Agency Representative to receive State and Federal funds
- JB Elliott as the Food Service Representative
- Building Principals as truancy officers for 2017-18
- Carol Hall as the Board's Attorney
- Josh Woodward, Director of Curriculum & Instruction, as Title I representative
- Josh Woodward, Director of Curriculum & Instruction, as compliance coordinator for federal anti-discrimination laws, including Title VI, Title VII, Title IX, and Section 504 ADA
- Deb Brehm as the determining official for free and reduced lunches
- JB Elliott, Superintendent, as the hearing officer for free and reduced meal application appeals
- JB Elliott, Superintendent, as the P.L. 874 representative
- Josh Woodward, Director of Curriculum, as coordinator for homeless children
- Phil Hart, Director of Maintenance, as the LEA Asbestos Coordinator
- Marty Blosser, Clerk of the Board, as the Freedom of Information Officer
- Marty Blosser, Clerk of the Board, to receive all monies and correspondence regarding the district from the treasurers and county clerks of Jefferson County and Douglas County

### Further recommendations:

- Authorizing the President of the Board to sign the application for participation in the State and Federal Food Service Programs
- The Clerk, Treasurer, and President sign all checks
- The Board adopt the 1116-hour calendar for the 2017-18 school year
- The Board authorize the Board President to sign all contracts
- The Board adopt the early payment request policy that is provided for by law so certain bills, such as utility bills, can be paid prior to Board approval to avoid penalties for late payments
- The mileage rate for reimbursement be the state's maximum rate
- The Board establish petty cash limits of \$1500 for Perry-Lecompton High School, \$1500 for Perry-Lecompton Middle School, \$300 for Lecompton Elementary School, and \$300 for Perry Elementary School

Tiffany Ball seconded the motion. Motion carried 7-0.

**5.0 Recognitions -**

**5.1** Recognition of Students – None

**5.2** Recognition of Patrons – None

**6.0 Board Business**

**6.1 Policy Updates** – First read item – no action taken.

**6.2 Resolution to Establish Home Rule** – Jenny Morgison move to adopt the following resolution as presented:

**RESOLUTION**

WHEREAS, the Board of Education of Unified School District No. 343, Jefferson County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and

WHEREAS, the board intends to adopt policies that the board deems appropriate to perform its constitutional duty to maintain, develop and operate local public schools; and

WHEREAS, the board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and

WHEREAS, the board acknowledges that the powers granted by law and this resolution shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, the board acknowledges that the powers granted by law do not create any responsibility on the part of the district to assume the duties or responsibilities that are required of another unit of government;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 343, Jefferson County, Kansas, that the board shall exercise the power granted by law and by this resolution.

ADOPTED by the Board of Education of Unified School District 343, Jefferson County, Kansas, the 10<sup>th</sup> day of July 2017.

Traci Eddy seconded the motion. Motion carried 7-0.

**6.3 Waiver of GAAP** – Tiffany Ball moved to adopt the following resolution as presented:

**RESOLUTION**

WHEREAS Unified School District No. 343, Jefferson County, Kansas has determined that the financial statements and financial reports for the year ending June 30, 2018 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the USD 343 Board of Education or the members of the general public of Unified School District No. 343 and

WHEREAS there are no revenue bond ordinances or resolutions, or other ordinances or resolutions of the district, which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) FOR THE YEAR ENDING June 30, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 343, Jefferson County Kansas, in the regular meeting duly assembled this 11<sup>th</sup> day of

July 2016, that the Board of Education waives the requirements of K.S.A. 75-1120a(a) as they apply to Unified School District No. 343 for the year ending June 30, 2018.

BE IT FURTHER RESOLVED THAT THE Board of Education shall cause the financial statements and financial reports of Unified School District No. 343 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.

Gene Barrett seconded the motion. Motion carried 7-0.

**6.4 Resolution for Rescinding Policy Statements** – DeAnn Hupe Seib moved to adopt the following resolution:

#### **RESOLUTION**

Be it resolved that all policy statements found in the minutes of this board of education prior to July 1, 2017, be rescinded, and that the board of education adopt the policy manual (or written policies) as presented and recommended by the superintendent of schools, to govern this school district during the 2017-2018 school year, subject to periodic review, amendment, and revision by the board of education.

Matt Erickson seconded the motion. Motion carried 7-0.

**6.5 ALICE Training and Student Safety Enhancements** – Matt Erickson moved to approve the ALICE procedure as presented, for the 2017-18 school year.

DeAnn Hupe Seib seconded the motion. Motion Carried 7-0.

**6.6 Approval of the 2017-18 Negotiated Agreement** – This item will be tabled until the next regular meeting.

**6.7 School Bus Purchase** – Tiffany Ball approved the purchase of two 2015 Thomas buses from Midwest Bus Sales.

DeAnn Hupe Seib seconded the motion. Motion Carried 7-0.

**6.8 Perry Fall Festival Sponsorship** – Gene Barrett approved the donation of \$100.donation/sponsorship to support the 9<sup>th</sup> Annual Perry Fall Festival, held in September.

Tiffany Ball seconded the motion. Motion carried 7-0.

**7.0 Executive Session -**

**8.0 Reports and Communications**

**8.1 Superintendent's Report**

- Superintendent Elliott updated on the status of the 2017-2018 budget.
- The board was updated on the progress of all of the districts summer maintenance projects.
- **Communications**

**8.2 Director of Curriculum & Instruction Report** - Director Josh Woodward updated the board

KESA. He also reported that the district will be reviewing all of our classroom textbooks with the anticipation of several updates for the 2018-2019 school year.

**8.3 Keystone Learning Services Update** – Minutes of the June 21, 2017 meeting were enclosed with board materials.

**9.0 Adjournment** – Matt Erickson moved to adjourn the meeting. Jenny Morgison seconded the motion. Motion carried 7-0. Time: 8:10 pm.

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Travis Daniels, President

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Marty Blosser, Clerk