

UNIFIED SCHOOL DISTRICT NO. 343
BOARD OF EDUCATION MINUTES
July 13, 2015

Minutes of the regular meeting held on July 13, 2015 at 6:30 p.m. in the Administration Office.

Members Present: Travis Daniels, Matt Erickson, Tiffany Ball, Gene Barrett, Traci Eddy, Wendy George, Jenny Morgison

Also Present: Denis Yoder, Superintendent; JB Elliott, Director of Curriculum & Instruction; Chris Roush; Kathy Youngquist; Paul Bahnmaier; and Debbie Walburn, Clerk

- 1.0 Call to Order** – President Travis Daniels called the regular meeting to order at 6:33 p.m.
 - Clerk of the Board Debbie Walburn swore in newly elected board members Travis Daniels, Matt Erickson, Wendy George and Jenny Morgison

- 2.0 Election of Board Officers and Appointments** –
 - 2.1** Election of President - Matt Erickson moved to keep the position filled as is. Traci Eddy seconded the motion. Motion carried 7-0 to retain Travis Daniels as President.
 - 2.2** Election of Vice-President – Tiffany Ball moved to keep the position filled as is. Traci Eddy seconded the motion. Motion carried 7-0 to retain Matt Erickson as Vice-President.
 - 2.3** Appointment of Keystone Learning Services Representative and Alternate – Gene Barrett volunteered to serve as representative and Jenny Morgison volunteered to serve as alternate. President Daniels appointed each volunteer as listed.
 - 2.4** Appointment Board Negotiations Members – Matt Erickson, Traci Eddy and Travis Daniels volunteered for these positions and were appointed.
 - 2.5** Appointment Board Endowment Association Member – Traci Eddy volunteered to serve again and was appointed.

- 3.0 Ordering and Approval of the Agenda** – Matt Erickson moved to accept the agenda with the additions as noted. Jenny Morgison seconded the motion. The motion carried 7-0.

- 4.0 Consent Agenda** – Matt Erickson moved to approve the Consent Agenda with:

Personnel Considerations: The employment of: Mitch McPherson as co-assistant high school football coach; Catherine Illig as a 40 hour per week custodian at PLHS; Pauline Sung for the position of sixth grade teacher at PLMS; Annie Martin for the position of Title 1 at PES and PLMS; and Greta Hood as the 2 hour per week district office custodian; the resignations of: Sara Roesler as PLMS 6th grade teacher effective June 25, 2015; Bonnie Dugan as district office custodian effective June 28, 2015; and Karen Stevens as PES 1st grade teacher effective July 13, 2015

Attendance Requests:

From Aimee & Joe Malloy, Ozawkie, for their son, Jack Malloy, to attend PLHS as a 10th grader and for their daughter, Talena Malloy, to attend PLMS as an 8th grader
From Amy Gist, Topeka, for her daughter, Isabella Simpkins, to attend PES as a preschooler

Approval of destruction of old records for SY 2009-2010

Appointments and Designations:

- The time and place for regular Board of Education meetings will be the second Monday of the month at 6:30 p.m. at the District Office, except if the regular meeting date occurs on a legal holiday or on a holiday specified by the board, such regular meeting shall be held on the day following commencing at the same hour, as required by KSA 72-8205. The dates for the 2015-16 Board of Education meetings are as follows:

**July 13; August 10; September 14; October 12; November 9; December 14; January 11;
February 8; March 7 (due to regular meeting date falling during Spring Break);
April 11; May 9; June 13**

- Marty Blosser as the District Treasurer
- Debbie Walburn as Clerk of the Board
- The First State Bank & Trust as the official depository
- The Lawrence Journal World as the official district newspaper for the publication of school notices
- Debbie Walburn, Clerk of the Board, as the designated KPERS agent
- JB Elliott as the Deputy Clerk of the Board
- Denis Yoder, Superintendent, as the Local Education Agency Representative to receive State and Federal funds
- Denis Yoder as the Food Service Representative
- Building Principals as truancy officers for 2015-16
- Carol Hall as the Board's Attorney
- JB Elliott, Director of Curriculum & Instruction, as Title I representative
- JB Elliott, Director of Curriculum & Instruction, as compliance coordinator for federal anti-discrimination laws, including Title VI, Title VII, Title IX, and Section 504 ADA
- Marty Blosser as the determining official for free and reduced lunches
- Denis Yoder, Superintendent, as the hearing officer for free and reduced meal application appeals
- Denis Yoder, Superintendent, as the P.L. 874 representative
- Denis Yoder, Superintendent, as coordinator for homeless children
- Phil Hart, Director of Maintenance, as the LEA Asbestos Coordinator
- Debbie Walburn, Clerk of the Board, as the Freedom of Information Officer
- Debbie Walburn, Clerk of the Board, to receive all monies and correspondence regarding the district from the treasurers and county clerks of Jefferson County and Douglas County

Further recommendations:

- Authorizing the President of the Board to sign the application for participation in the State and Federal Food Service Programs
- The Clerk, Treasurer, and President sign all checks
- The Board adopt the 1116-hour calendar for the 2015-16 school year
- The Board authorize the Board President to sign all contracts
- The Board adopt the early payment request policy that is provided for by law so certain bills, such as utility bills, can be paid prior to Board approval to avoid penalties for late payments
- The mileage rate for reimbursement be the state's maximum rate
- The Board establish petty cash limits of \$1500 for Perry-Lecompton High School, \$1500 for Perry-Lecompton Middle School, \$300 for Lecompton Elementary School, and \$300 for Perry Elementary School

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Jenny Morgison seconded the motion. Motion carried 7-0.

5.0 Recognitions -

5.1 Recognition of Students – None

5.2 Recognition of Patrons: Kathy Youngquist with Perry Pride was present to give brochures to the board on the upcoming Hometown Teams exhibit. Patron Chris Roush presented a request from Grantville parents for reinstatement of the activity route to Grantville. Consensus of the Board was to look at cost for traveling to Grantville, Lecompton and Williamstown.

6.0 Board Business

6.1 Lecompton Project – Paul Bahnmaier expressed his appreciation to the board for the work done on the Lecompton Project by LES teacher Sandy Gantz and LES 4th grade students.

6.2 Perry Fall Festival Sponsorship – Jenny Morgison moved to approve a donation of \$100 to the Perry Fall Festival. Gene Barrett seconded the motion. Motion carried 7-0.

6.3 All-National Honor Choir – Gene Barrett moved to pay the expenses for Max Kuenzi to attend the NAFME Conference and participate in the All-National Honor Choir in Nashville, Tennessee in October as noted. Matt Erickson seconded the motion. Motion carried 7-0.

6.4 Policy Updates – First read item – no action taken.

6.5 Resolution to Establish Home Rule – Jenny Morgison move to adopt the following resolution as presented:

RESOLUTION

WHEREAS, the Board of Education of Unified School District No. 343, Jefferson County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and

WHEREAS, the board intends to adopt policies that the board deems appropriate to perform its constitutional duty to maintain, develop and operate local public schools; and

WHEREAS, the board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and

WHEREAS, the board acknowledges that the powers granted by law and this resolution shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, the board acknowledges that the powers granted by law do not create any responsibility on the part of the district to assume the duties or responsibilities that are required of another unit of government;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 343, Jefferson County, Kansas, that the board shall exercise the power granted by law and by this resolution.

ADOPTED by the Board of Education of Unified School District 343, Jefferson County, Kansas, the 13th day of July 2015.

Matt Erickson seconded the motion. Motion carried 7-0.

6.6 Waiver of GAAP – Matt Erickson moved to adopt the following resolution as presented:

RESOLUTION

WHEREAS Unified School District No. 343, Jefferson County, Kansas has determined that the financial statements and financial reports for the year ending June 30, 2016 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the USD 343 Board of Education or the members of the general public of Unified School District No. 343 and

WHEREAS there are no revenue bond ordinances or resolutions, or other ordinances or resolutions of the district, which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) FOR THE YEAR ENDING June 30, 2016.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 343, Jefferson County Kansas, in the regular meeting duly assembled this 13th day of July 2015, that the Board of Education waives the requirements of K.S.A. 75-1120a(a) as they apply to Unified School District No. 343 for the year ending June 30, 2016.

BE IT FURTHER RESOLVED THAT THE Board of Education shall cause the financial statements and financial reports of Unified School District No. 343 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.

Jenny Morgison seconded the motion. Motion carried 7-0.

6.7 Resolution for Rescinding Policy Statements – Tiffany Ball moved to adopt the following resolution:

RESOLUTION

Be it resolved that all policy statements found in the minutes of this board of education prior to July 1, 2015, be rescinded, and that the board of education adopt the policy manual (or written policies) as presented and recommended by the superintendent of schools, to govern this school district during the 2015-2016 school year, subject to periodic review, amendment, and revision by the board of education.

Matt Erickson seconded the motion. Motion carried 7-0.

6.8 Special Board Meeting Determination – Scheduling of a special board meeting was postponed until after the budget software has been sent out to superintendents.

7.0 Executive Session – No executive session was required at this meeting.

8.0 Reports and Communications

8.1 Superintendent's Report

- The board was updated on the progress of preparing the 2015-16 budget.
- Superintendent Yoder shared that the assessed valuation for the district went up for this budget year.
- Progress on summer maintenance projects was reviewed.
- **Communications** - A thank you from the Lecompton Territorial Days Committee for the use of the softball fields for their Kickball Tournament was received.

8.2 Director of Curriculum & Instruction Report – Director Elliot reported that two open teaching positions for this year have been filled. He will be working on filling the newly open position. He also reported that he is currently working on the Civil Rights Data report.

8.3 Keystone Learning Services Update – Minutes of the June 17, 2015 meeting were enclosed with board materials.

8.4 USD 343 Endowment Association Update – Traci Eddy had no report.

8.0 Adjournment – Matt Erickson moved to adjourn the meeting. Jenny Morgison seconded the motion. Motion carried 7-0. Time: 7:54 pm.

Travis Daniels, President

Debbie Walburn, Clerk