

**UNIFIED SCHOOL DISTRICT NO. 343**  
**BOARD OF EDUCATION MINUTES**  
**July 7, 2014**

Minutes of the regular meeting held on July 7, 2014 at 6:30 p.m. in the Administration Office.

**Members Present:** Travis Daniels, Matt Erickson, Tiffany Ball (left at 9:30 p.m.), Gene Barrett, Tim Blosser, Traci Eddy (arrived at 6:36 p.m.), Jenny Morgison

**Also Present:** Denis Yoder, Superintendent; Judy Chamberlain, Director of Curriculum & Instruction; Debbie Collins, Clerk

**1.0 Call to Order** – President Travis Daniels called the regular meeting to order at 6:35 p.m.

**2.0 Election of Board Officers and Appointments**

**2.1 Election of President** – Matt Erickson moved to nominate Travis Daniels for President. Jenny Morgison seconded the motion. Motion carried 6-0. Not voting: Travis Daniels

**2.2 Election of Vice-President** – Tim Blosser moved to nominate Matt Erickson for Vice-President. Tiffany Ball seconded the motion. Motion carried 6-0. Not voting: Matt Erickson

**2.3 Appointment of Keystone Learning Services Representative and Alternate** – Tiffany Ball moved to nominate Jenny Morgison for Representative and Tim Blosser for Alternate. Tim Blosser seconded the motion. Motion carried 7-0.

**2.4 Appointment of Board Negotiations Members** – Gene Barrett moved to nominate Travis Daniels, Matt Erickson and Traci Eddy for Board Negotiations. Jenny Morgison seconded the motion. Motion carried 7-0.

**2.5 Appointment of Board Endowment Association Member** – Matt Erickson moved to nominate Traci Eddy for Endowment Association Member. Jenny Morgison seconded the motion. Motion carried 7-0.

**3.0 Ordering and Approval of the Agenda** – Matt Erickson moved to accept the agenda with the addition to item 4.8 Permission to Sell & Dispose of District Property. Tiffany Ball seconded the motion. The motion carried 7-0.

**4.0 Consent Agenda** – Matt Erickson moved to approve the Consent Agenda with:

**Personnel Considerations:** The employment of Erin Damme as High School Assistant Volleyball Coach and the employment of Kent Morgison as High School Girls Assistant Basketball Coach

**Destruction of old records approval SY 2008-2009**

**Appointments and Designations:**

- The time and place for regular Board of Education meetings will be the second Monday of the month at 6:30 p.m. at the District Office, except if the regular meeting date occurs on a legal holiday or on a holiday specified by the board, such regular meeting shall be held on the day following commencing at the same hour, as required by KSA 72-8205. The proposed dates for the 2014-15 Board of Education meetings follow:

**July 7; August 11; September 8; October 13; November 10; December 8; January 12;  
February 9; March 9; April 13; May 11; June 8**

- Marty Blosser as the District Treasurer
- Debbie Collins as Clerk of the Board
- The First State Bank & Trust as the official depository
- The Lawrence Journal World as the official district newspaper for publication of school notices
- Debbie Collins, Clerk of the Board, as the designated KPERS agent
- Judy Chamberlain as the Deputy Clerk of the Board
- Denis Yoder, Superintendent, as the Local Education Agency Representative to receive State and Federal funds
- Denis Yoder as the Food Service Representative
- Building Principals as truancy officers for 2014-15
- Carol Hall as the Board's Attorney
- Judy Chamberlain, Director of Curriculum & Instruction, as Title I representative
- Judy Chamberlain, Director of Curriculum & Instruction, as compliance coordinator for federal anti-discrimination laws, including Title VI, Title VII, Title IX, and Section 504 ADA
- Marty Blosser as the determining official for free and reduced lunches
- Denis Yoder, Superintendent, as the hearing officer for free and reduced meal application appeals
- Denis Yoder, Superintendent, as the P.L. 874 representative
- Denis Yoder, Superintendent, as coordinator for homeless children
- Phil Hart, Director of Maintenance, as the LEA Asbestos Coordinator
- Debbie Collins, Clerk of the Board, as the Freedom of Information Officer
- Debbie Collins, Clerk of the Board, to receive all monies and correspondence regarding the district from the treasurers and county clerks of Jefferson County and Douglas County
- Authorize the President of the Board to sign the application for participation in the State and Federal Food Service Programs
- The Clerk, Treasurer, and President sign all checks
- The Board adopt the 1116-hour calendar for the 2014-15 school year
- The Board authorize the Board President to sign all contracts
- The Board adopt the early payment request policy that is provided for by law so certain bills, such as utility bills, can be paid prior to Board approval to avoid penalties for late payments
- The mileage rate for reimbursement be the state's maximum rate
- The Board establish petty cash limits of \$1500 for Perry-Lecompton High School, \$1500 for Perry-Lecompton Middle School, \$300 for Lecompton Elementary School, and \$300 for Perry Elementary School

**Attendance Requests:**

From Rhett & Lisa Scrimsher, Oskaloosa, for their son, Noah Scrimsher, to attend PLHS as an 11th grader and for their daughter, Sophie Scrimsher, to attend LES as a 2nd grader

From Tom & Debora Gallagher, Topeka, for their daughter, Claire Gallagher, to attend PLHS as a 10th grader

**Permission to Sell & Dispose of District Property:**

- 2 – 6' x 6' basketball scoreboards and controller removed from the Henry Murphy Gym
- 19 – metal halide light fixtures removed from the Henry Murphy Gym
- Old and no longer used athletic uniforms at the July 12 alumni football game
- Misc computers, monitors, and projectors

Traci Eddy seconded the motion. Motion carried 7-0.

**5.0 Recognitions – None**

**7.0 Executive Session –** Matt Erickson moved that the board recess to executive session for the purpose of discussing items affecting non-elected personnel in order to protect the privacy interests of the individuals being discussed.

Included in the executive session will be Denis Yoder, Superintendent of Schools and Judy Chamberlain, Director of Curriculum and Instruction. This executive session should begin at 6:53 p.m. in this room with the board reconvening at this place at 7:03 p.m.

Gene Barrett seconded the motion. Motion carried 7-0.

Matt Erickson moved to extend executive session 10 minutes, to begin at 7:03 p.m. and reconvene at 7:13 p.m. Gene Barrett seconded the motion. Motion carried 7-0.

Matt Erickson moved to extend executive session 5 minutes, to begin at 7:13 p.m. and reconvene at 7:18 p.m. Gene Barrett seconded the motion. Motion carried 7-0. Let the record show that the board returned to regular session at 7:18 p.m.

**6.0 Board Business**

**6.1 Kaw Camp Report –** Director of Curriculum and Instruction Judy Chamberlain shared information from the executive summary report for the 2013-2014 Kaw Camp.

**6.2 School Security Report –** Director of Curriculum and Instruction Judy Chamberlain shared information with the board on upcoming training for district staff on school security procedures for 2014-2015.

**6.3 School Property Discussion –** Superintendent Yoder shared information from an investor group as to their interest in the land south of the high school. The board requested that the realtor involved meet with them in executive session next month. The board would also like to hear the city's position on the proposal.

**6.4 Marketing Update –** Superintendent Denis Yoder shared information on the plans for marketing the district. Board members were given copies of the proposal including proposed cost estimates. Gene Barrett moved to work with KU Media Productions on a district marketing plan with a cap of \$15,000 in costs. Jenny Morgison seconded the motion. Motion carried 6-1. Voting against: Tim Blosser.

**6.5 Resolution to Establish Home Rule –** Matt Erickson moved to adopt the following resolution as presented:

## **RESOLUTION**

WHEREAS, the Board of Education of Unified School District No. 343, Jefferson County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and

WHEREAS, the board intends to adopt policies that the board deems appropriate to perform its constitutional duty to maintain, develop and operate local public schools; and

WHEREAS, the board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and

WHEREAS, the board acknowledges that the powers granted by law and this resolution shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, the board acknowledges that the powers granted by law do not create any responsibility on the part of the district to assume the duties or responsibilities that are required of another unit of government;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 343, Jefferson County, Kansas, that the board shall exercise the power granted by law and by this resolution.

ADOPTED by the Board of Education of Unified School District 343, Jefferson County, Kansas, the 7th day of July 2014.

Jenny Morgison seconded the motion. Motion carried 7-0.

### **6.6 Waiver of GAAP – Matt Erickson moved to adopt the following resolution as presented:**

## **RESOLUTION**

WHEREAS Unified School District No. 343, Jefferson County, Kansas has determined that the financial statements and financial reports for the year ending June 30, 2015 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the USD 343 Board of Education or the members of the general public of Unified School District No. 343 and

WHEREAS there are no revenue bond ordinances or resolutions, or other ordinances or resolutions of the district, which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ending June 30, 2015.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 343, Jefferson County, Kansas, in the regular meeting duly assembled this 8th day of July 2013, that the Board of Education waives the requirements of K.S.A. 75-1120a(a) as they apply to Unified School District No. 343 for the year ending June 30, 2015.

BE IT FURTHER RESOLVED THAT THE Board of Education shall cause the financial statements and financial reports of Unified School District No. 343 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.

Tiffany Ball seconded the motion. Motion carried 7-0.

### **6.7 Resolution for Rescinding Policy Statements – Matt Erickson moved to approve the following resolution as presented:**

## RESOLUTION

Be it resolved that all policy statements found in the minutes of this board of education prior to July 1, 2014, be rescinded, and that the board of education adopt the policy manual (or written policies) as presented and recommended by the superintendent of schools, to govern this school district during the 2014-2015 school year, subject to periodic review, amendment, and revision by the board of education.

Tiffany Ball seconded the motion. Motion carried 7-0.

**6.8 Special Board Meeting Determination** – Jenny Morgison moved to approve a special board meeting on Monday, July 28, beginning at 6:30 p.m. Matt Erickson seconded the motion. Motion carried 7-0.

### **7.0 Reports and Communications**

#### **7.1 Superintendent's Report**

- Superintendent Yoder updated the board on the 2014-15 budget progress
- Progress of summer maintenance projects was shared with the board
- A letter from the Legislative Division of Post Audit asking for districts to volunteer for a legislative post audit was shared with the board

**7.2 Director of Curriculum & Instruction Report** – Director Chamberlain gave board members a handout listing all state and federal programs that the district is administering for 2014-15.

**7.3 Keystone Learning Services Update** – Minutes of the June 18, 2014 meeting were enclosed with board materials.

**7.4 USD 343 Endowment Association Update** – No report.

**8.0 Adjournment** – Tim Blosser moved to adjourn the meeting. Matt Erickson seconded the motion. Motion carried 6-0. Time: 9:40 p.m.

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Travis Daniels, President

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Debbie Collins, Clerk